

Davis Connect

**Student Summer
Device Return
August 2021**





Summer School Student Device Return Instructions

Return devices to the school where
they were checked out!

Devices are due no later than Friday,
August 6th, 2021



Summer School Student Device Return Instructions

- Please make sure your devices are charged the night before turn-in. Your devices will be fully assessed before officially returned.
- Fill in and print out the student device [check in form](#) and attach to each device.
- Cleaning Instructions for Laptop-Cloud book
 - Shut down and unplug cloud book.
 - Clean screen and keyboard with a soft cloth or microfiber with water. To sanitize your laptop use 50/50 water and alcohol solution.
 - Never spray the device directly. Spray the cleaning cloth first, then wipe down the device.
 - Don't use window cleaners, household cleaners, compressed air, aerosol sprays, solvents, ammonia, abrasives, or cleaners containing hydrogen peroxide.
- Cleaning instructions for iPads
 - To clean iPad, unplug all cables and turn off iPad (press and hold the Sleep/Wake button, and then slide the onscreen slider).
 - Use a soft, slightly damp, lint-free cloth. Avoid getting moisture in openings.
 - Don't use window cleaners, household cleaners, compressed air, aerosol sprays, solvents, ammonia, abrasives, or cleaners containing hydrogen peroxide to clean iPad.

Laptop-Cloudbook

Please make sure your device is fully charged the night before return. Fill in and print the [Laptop-Cloudbook form](#) to attach to the device. Put your name and the date at the top of the form. The barcode can be found on the blue sticker. If no barcode, then include the service tag (S/N) found on the back of the device.

1. Cloudbook working—does it power on ok?
2. Is it clean? No personal stickers? Graffiti free?
3. Is the charger (power adapter) intact and bundled? No cord damage?
4. Power jack working and unbroken?
5. Top case unbroken?
6. Hinges tight?
7. Touch pad functioning and unbroken?
8. Keyboard working and no missing keys? Any sticky keys?
9. Screen/Touch screen unbroken without cracks or blobs?
10. Audio port working and unbroken?



Barcode



Bundled Cords

Charges will be billed for physical damage. Please see the chart for pricing on physical damage. Devices not returned by August 6th will be charged replacement cost.



Laptop - Cloudbook Repair Pricing

Cloudbook Part	Cost without Device Protection Plan	Co-pay with Device Protection Plan
Cloudbook Replacement—non-touch screen	\$250.50	\$50.00
Cloudbook Replacement –touch screen	\$327.00	\$50.00
Sticker/Graffiti/Grime removal	\$10.00	\$10.00
Charger (Power adapter)	\$41.00	\$15.00
Power Jack	\$18.00	\$15.00
Top case	\$42.00	\$15.00
Hinge set	\$20.00	\$15.00
Touch pad	\$45.00	\$15.00
Keyboard	\$40.00	\$15.00
Non-touch screen	\$60.00	\$15.00
Touch screen	\$250.00	\$15.00
Audio Port	\$20.00	\$15.00

Summer School Device Return Dates and Times

Please return devices from the school where they were checked out.

All devices must be returned by August 6th.

Davis Connect Student Center Hours for Summer School Device Return for Davis Connect Devices:

Monday – Thursday, August 2nd – 5th from 10am to 2pm

Friday, August 6th from 8 am to 4 pm.



Name:		Date:
Laptop-Cloudbook	Service Tag (S/N)	Barcode
	OK!	Problem or Damage
1. Cloud book working		
2. Clean/no personal stickers/graffiti free		
3. Charger (power adapter)		
4. Power Jack		
5. Top Case		
6. Hinges		
7. Touch pad		
8. Keyboard		
9. Screen/Touch Screen		
10. Audio Port		
Office Use Only:		

[Click this link to download a fillable form](#)



Davis Connect Tech

801.402.9031

DavisConnectTech@dsdmail.net

Davis Connect Student Center

369 W Gentile Street, Layton

(in the east parking lot of Layton Elementary)

School Year Hours: (begin August 6, 2021)

Monday – Fridays 8:00am to 4:00pm

(excluding school holidays)

Summer Hours:

Monday – Thursday 10:00am to 2:00pm